



Jury Sheet/ Arts & Crafts Application

Mail to: **Sunfest Inc.**
P.O. Box 2404
Bartlesville, Ok. 74005

Questions Call 918-331-0456
WWW.bartlesvillesunfest.org

Friday, June 4 — 3 to 8:30 p.m. • Saturday, June 5 — 10 a.m. to 8:30 p.m. • Sunday, June 6 — 11 a.m. to 5 p.m.

Business Name _____

Exhibitor Name _____

Address _____ City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____

Email _____

No. of booths _____ X \$125.00 + Y / N Electric ((\$20.00) = Total Enclosed: _____ **See Rule 15**

Type of exhibit & description of work _____

Categories (circle 2 only)

Baskets

Candles/Potpourri/Soap

Ceramics

Clothing

Dolls

Fabric

Fine Arts

Floral

Food

Furniture

Jewelry

Pottery

Wood

Other (Describe)

My products are mostly

____ Designed and/or hand-crafted by myself

____ Purchased for resale (limited acceptance)

Booth size and type

Each accepted artist will be assigned a 10'x10' display area. Artist is responsible to provide canopy, etc. Electricity is limited.

Booth fee = \$125.00

Electric fee = \$20.00 for 3 day show

All applications must be accompanied by the entry fee and tax form. If received after the entry deadline include the late fee of \$25.00 per booth. The entry fee will be refunded if not accepted by the committee. Check or money order shall be payable to

Sunfest Inc.

NO CANCELLATION REFUNDS.

Entry Deadline & Notification

Entry deadline March 17, 2010.

Acceptance letters will be sent the last day of every month.

Location & Set-up

Sooner Park, Bartlesville, OK

Awards

\$2000 in cash awards will be presented to the exhibitors persons selected by the judges along with a ribbon/award to be displayed

Complete and return the Jury Sheet/Application include 3-5 PHOTOS (NO slides will be excepted) showing detail of all types of your work, items you wish to sell, as well a photo of your booth display. **Also include the entry fee, a tax form, Release form and a stamped self-address envelope.**

Full Release Of All Claims

I _____ (full legal name/names), do hereby fully release and hold harmless SunFest, Inc. its board of Directors, sponsors, and the City of Bartlesville from any and all damages of any acts, willful or negligent of SunFest, Inc., or any other person or entity arising from my participation in or presence at the foresaid SunFest. I acknowledge that SunFest, Inc. allows me to participate in SunFest at my request and hereby voluntary and knowingly assume the total risk of any injury to my person or property arising directly or indirectly from my participation in or presence at SunFest.

Signature



SunFest Inc.

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To: All SunFest Vendors

From: The SunFest Directors

The **OKLAHOMA LAW** now requires that Special Event Promoter/Organizer collect sales tax for **each Event**. If you currently hold an Oklahoma State Sales Tax Permit, this collection is not applicable. Technically, we are to collect the tax daily. We are asking that this collection process be completed on Sunday. If you have an Oklahoma Sales Tax Permit Number, we are requesting a copy of your sales tax permit as we **MUST** furnish your vendor name, address, telephone number and sales tax permit number to the Oklahoma Tax commission.

In order to meet this requirement, the form required to pay this tax will be provided to you as part of your packet upon arrival. This form is provided by the Oklahoma Tax Commission. These forms **must be fully completed and the sales tax paid unless you have a current Oklahoma Sales Tax Permit**. Laura Higbee, Deloris Merrill, or a designated SunFest representative will collect the tax on Sunday, June 7, starting at 3:00 PM.

We appreciate you understanding and cooperation in this matter. If you have any questions, please contact Laura Higbee at (918) 914-2826 or Dolores Merrill at (918) 336-1433. A copy of the Oklahoma law and our collection permit will be posted at the Artist Hospitality tent.

The **Sales Tax Rate in Bartlesville is 8%**.

Each Vendor — Please complete:

Do you have an Oklahoma Sales Tax Permit (Yes) (No) Circle one. Please attach a copy of your Oklahoma Sales Tax Permit.

Vendor Name _____

Address _____

City/State _____

Telephone Number _____

Sales Tax Permit Number _____

